



👤 21 years

♂ Male

📍 Bălți

TOP Skills

- **Process Management** · 12 months
- **Task Management** · 12 months
- **Technical Expertise** · 12 months
- **Planning** · 12 months
- **CRM** · 8 months
- **Microsoft Office** · 8 months

Preferences

- Full-time
- No schedule
- In-house
- Hybrid
- Remote

Languages

- **Romanian** · Medium
- **Russian** · Native
- **English** · Medium

Skills

- SQL Databases
- Adaptability
- Creative
- Optimization
- Teamwork

Contact details are available for a fee.
Details here:
<https://www.lucru.md/ro/preтури/cv>

Project Manager

About me

Result-oriented Project Manager with experience managing multiple projects simultaneously and leading cross-functional teams of up to 10 people. Specialized in process optimization, CRM implementation, and Agile methodologies, with strong expertise in schedule, budget, and quality management. Possess a solid background in QA, client communication, and digital products.

Work experience

Project Manager · RUSO · Moscow

January 2025 - Present · 11 months

Led a cross-functional team of 10 specialists (developers, designers, front-end and back-end engineers) while managing multiple web projects simultaneously with a monthly turnover exceeding 1 million RUB. Created and aligned technical specifications with clients, managed project and contractual documentation, and oversaw invoicing and closing documents, ensuring full end-to-end project delivery. All projects were delivered on time and within the approved budget.

Optimized project management processes through the implementation of Bitrix24 CRM and Agile methodologies (Kanban boards, Gantt charts). This significantly increased process transparency, improved team collaboration, and reduced errors during development and delivery phases.

Built and developed project teams by participating in recruitment and onboarding, allocating resources across projects, and ensuring fast adaptation of new team members, resulting in improved delivery speed and overall team efficiency.

Maintained direct communication with clients by aligning project goals, scope, timelines, and budgets, promptly resolving conflicts, and managing change requests, ensuring a high level of client satisfaction.

Ensured quality assurance (QA) across all deliverables by conducting website performance testing, SEO checks, validation against Figma design specifications, HTML/CSS code reviews, and usability assessments. Supervised design, front-end implementation, and system integration on Bitrix24, 1C, and WordPress platforms, as well as supporting 3D model development.

Skills: Process Management, Task Management, Technical Expertise, Planning

Driving licence

Category: B

Product Manager · Simpals · Chişinău

May 2024 - December 2024 · 8 months

Organized and launched the internal SimpalsAcademy training initiative: sourced and downloaded relevant training courses and materials at employees' requests, structured content in Microsoft Excel, uploaded video materials to cloud storage, and integrated them into the company's learning platform via HTML. Developed course structures and tests to validate employee knowledge, thus systematizing the corporate training process.

Analyzed training effectiveness by tracking completion metrics (percentage of correct answers in quizzes) and collecting feedback. Based on this analysis, optimized course content and provided personalized learning materials (specialized courses, books) to employees, improving overall training quality.

Maintained close communication with all company departments (HR, IT, operations, etc.) to assess training needs and evaluate results: gathered data on course completions and adjusted educational programs according to departmental reports and requests.

Skills: CRM, Microsoft Office, Microsoft Excel

Desired industries

- IT, Tech
- Management
- Human Resources

Education: Specialized secondary

Colegiul Tehnic Feroviar din Bălţi

Graduated in: 2024

Speciality: Database administrator

Courses, trainings

Data Analyst

Currently studying

Organizer: karpov.courses

HR brand

Graduated in 2025

Organizer: Нетология

Web Design Basics

Graduated in 2021

Organizer: D-Spirit Design School