



**Contact details are available for a fee.**  
**Details here:**  
<https://www.lucru.md/ro/preтури/cv>

## Manager

### About me

My background in project coordination, psychological counseling, and HR management uniquely positions me to contribute effectively to company success. In my recent role as a Manager Agency in Banking System and Project Coordinator and Psychologist, I managed complex tasks, maintained a high level of empathy, and ensured clear communication with all stakeholders, including clients and team members. These experiences have honed my ability to work under pressure, solve problems creatively, and adapt to the needs of a fast-paced organization—qualities I know are crucial in company dynamic environment.

### Work experience

**Secretary, Psychologist, Accounting** · CPPVPD · Chişinău

*September 2020 - Present · 5 years 3 months*

-My background in project coordination, psychological counseling, and HR management uniquely positions me to contribute effectively to company success.

-Maintaining correspondence of the organization

- In my recent role as a Project Coordinator and Psychologist , I managed complex tasks, maintained a high level of empathy, and ensured clear communication with all stakeholders, including clients and team members

-Work in 1C program

-Psycho-social support for beneficiaries

-My expertise in human resources and finance enables me to contribute to efficient operations

Skills: Psychological Evaluations, Secretarial Experience, Accounting

**Manager Agency** · VictoriaBank · Chişinău

*February 2010 - December 2020 · 10 years 10 months*

Skills: Banking Services

👤 37 years  
 ♀ Female  
 📍 Chişinău  
 💰 20 000 MDL

### TOP Skills

- **Banking Services** · 10 years
- **Accounting** · 4 years
- **Secretarial Experience** · 4 years
- **Psychological Evaluations** · 4 years

### Preferences

- Full-time
- In-house

### Languages

- **Romanian** · Fluent
- **Russian** · Fluent
- **English** · Fluent
- **Italian** · Communication

### Skills

- Problem solving skills... Ability to notice details... Leadership skills... Time management skills... Public speaking skills... Adaptability skills... Communication skills... Analytical thinking skills

### Driving licence

Category: B  
With personal auto

## Desired industries

- Management
- Human Resources
- Office / Secretarial

## Education: Higher

### **ASEM**

*Graduated in: 2022*

Faculty: Business Administration in the Hospitality Industry

Speciality: Manager in Tourism

### **Slavonic University**

*Graduated in: 2018*

Faculty: Psychological Counseling

Speciality: Psychologist, Master Degree in Social Sciences

### **ASEM**

*Graduated in: 2001*

Faculty: Accounting and Auditing

Speciality: Economist- accountant

## Courses, trainings

### **The Complex Approach to Psychological First Aid**

*Graduated in 2022*

Organizer: World Vision, Mensana

### **Training on Result Based Management**

*Graduated in 2023*

Organizer: UN Women Moldova

### **Prevention of sexual exploitation and abuse, GBV (PSEA)**

*Graduated in 2024*

Organizer: UNICEF