



Datele de contact sunt contra cost. Detalii aici: <https://www.lucru.md/ru/preturi/cv>

Data entry

Despre mine

Hobby: soccer, law literature, video games

Stress resistant

Team working

1c

CRM

Microsoft office

Advanced pc user

Time management

Analytical skills

Customer service

Adobe Photoshop, Illustrator

♀ 23 ani
♂ Masculin
⌚ Chișinău
✉ 14 000 MDL

Preferințe

- Full-time

Limbi

- Română · Fluent
- Rusă · Fluent
- Engleză · Comunicare

Permis de conducere

Categoria: B

Experiența profesională

Debt collection specialist · Microinvest · Chișinău

Mai 2023 - Martie 2024 · 10 luni

- Monitor the firm's accounts receivable and identify overdue accounts.
- Contact customers with overdue accounts and attempt to either collect the overdue amount or negotiate a payment plan to collect it in installments.
- Use credit bureau data, post office information, internet searches and other tools to try to locate customers who have moved or changed phone numbers.
- Maintain records of contacts and attempted contacts with delinquent account customers as well as records of any payments collected from the customer.
- Resolve customer issues and complaints concerning billing.
- Submit regular reports on the status of unpaid accounts and any repayment progress.

Debt collection specialist · PfB collection · Chișinău

Martie 2022 - Martie 2023 · 1 an 1 lună

- Identifying deviations from predetermined payment plans.
- Calling and emailing defaulters to restate their dues.
- Locating fugitive defaulters through telephonic and desktop investigations.
- Proposing realistic, carefully-constructed payment plans.

Negotiating newly-adjusted payment plans.
Monitoring defaulters' repayments to stop recurrent noncompliance.
Maintaining an updated, exhaustive paper trail.
Instituting suitable, timely legal action, if needed.

Consultant vânzări · Moldtelecom · Chișinău

Iulie 2021 - Martie 2022 · 8 luni

Understanding and promoting company programs
Identifying client needs
Makes sales appointments with clients
Building and maintaining client relationships
Meeting sales goals
Assisting customers
Educating customers on sales
Explaining products and services

Studii: Superioare

Universitatea de stat din Moldova

Studiez la moment

Facultatea: Facultatea de Drept

Specialitatea: Drept