



👤 22 years

📍 Chișinău

**Datele de contact sunt contra cost. Detalii aici: <https://www.lucru.md/ru/preтури/cv>**

# Customer support agent

## About me

As I begin my professional career, I'm eager to apply the knowledge gained during my studies and to develop within a stable and supportive work environment. I dedicated the past year to completing my degree, and I am now ready to contribute actively to the success of your team.

## Work experience

**Tourism Manager** · Voiaj International · Chișinău

*July 2024 - August 2024 · 2 months*

- Assisted clients in selecting travel services through clear and personalized communication.
- Verified and processed clients' personal data in compliance with confidentiality principles.
- Entered and organized information using digital tools for efficient data management.
- Supported the preparation of contracts and the handling of client requests

Skills: Tourism and hospitality management knowledge, Solution-oriented approach and client satisfaction focus, Team collaboration and professional reliability, Data accuracy and administrative efficiency, Organization and coordination of travel operations

## Desired industries

- Accounting / Audit
- Call Center / Back Office

## Education: Incomplete higher

**Academy of Economic Studies of Moldova (ASEM)**

*Graduated in: 2025*

Speciality: Tourism, Hospitality and Leisure Services

**Ștefan cel Mare University of Suceava**

*Graduated in: 2025*

Speciality: Economics, Commerce, Tourism and Services

## TOP Skills

- **Tourism and hospitality management knowledge** · 2 months
- **Solution-oriented approach and client satisfaction focus** · 2 months
- **Team collaboration and professional reliability** · 2 months
- **Data accuracy and administrative efficiency** · 2 months
- **Organization and coordination of travel operations** · 2 months

## Preferences

- Full-time
- In-house

## Languages

- **Romanian** · Native
- **Russian** · Elementary
- **English** · Fluent

## Skills

- Use of digital tools - Microsoft Office and Google Products
- Accurate Data Entry and Document Management
- Maintaining Confidentiality and

## Compliance with Procedures

- Attention to Detail and Error Prevention