



**Datele de contact sunt contra cost. Detalii aici: <https://www.lucru.md/ru/preтури/cv>**

# Data Entry Specialist

## About me

I enjoy collecting, organizing, and structuring information, a skill I have developed throughout school, university, and everyday life. During university, I've also gained experience through part-time jobs, which helped me develop responsibility, time management, and the ability to work independently. Although I'm just starting my professional journey, I am motivated and eager to learn thoroughly in order to deliver accurate and high-quality results.

## Desired industries

- Logistics / Transport
- Tourism / Hospitality

## Education: Incomplete higher

### Free International University of Moldova

*Graduated in: 2025*

Faculty: Foreign Languages

Speciality: Translation and Interpretation

### ГУТЛ «М. Коцюбинский»

*Graduated in: 2022*

## Courses, trainings

### Photography Course: Level 1

*Graduated in 2020*

Organizer: Fotomax

👤 22 years

♀ Female

📍 Chişinău

💰 900 EUR

## Preferences

- Full-time
- Flexible
- In-house
- Hybrid

## Languages

- **Romanian** · Medium
- **Russian** · Native
- **English** · Communication

## Skills

- Good knowledge of English (spoken and written)
- Analytical thinking
- Problem-solving
- Capable of cooperating and communicating within a team
- Eager to learn new skills
- Independent and self-motivated
- Responsible and reliable
- Time management and ability to meet deadlines
- Highly organized with ability to structure information effectively
- Strong attention to detail and accuracy
- Proofreading and error detection

- Data processing
- Basic PC knowledge