



👤 27 ani
♀ Feminin
📍 Chișinău

Datele de contact sunt contra cost. Detalii aici: <https://www.lucru.md/ru/preтури/cv>

Удаленный работник, Content Manager

Despre mine

- sociability
- teamwork skills
- punctuality
- stress resistance
- energy

TOP Competențe

- **Vânzări Internaționale** · 1 an

Preferințe

- Part-time
- Flexibil
- Full-time
- Remote
- Hibrid (Oficiu/Acasă)

Limbi

- **Română** · Fluent
- **Rusă** · Fluent
- **Engleză** · Comunicare
- **Italiană** · Fluent
- **Spaniolă** · Comunicare

Experiența profesională

Team Leader Ret · NDA · Chișinău

Mai 2024 - August 2024 · 4 luni

Competențe: Vânzări Internaționale

Retention Agent · NDA · Chișinău

Februarie 2023 - Aprilie 2024 · 1 an 3 luni

Competențe: Vânzări Internaționale

Account manager,HR · NDA · Chișinău

Iunie 2022 - Februarie 2023 · 9 luni

- Holding telephone negotiations
- Presenting and recommending company services

Receptionist · Smile Dent · Chișinău

Decembrie 2021 - Iunie 2022 · 7 luni

- making appointments
- processing bills and helping clients or customers if they have any questions about their charges
- organizing files for billing etc.

Hostess · Sutto Wine Italy · Chişinău

Septembrie 2019 - Martie 2020 · 6 luni

- Welcoming guests
- Provide accurate wait times and monitor waiting lists
- Manage reservations
- Provide menus and announce Waiter/Waitress's name
- Greet customers upon their departure
- Coordinate with wait staff about available seating options
- Answer incoming calls and address customers' queries

Waitress · Sutto Wine Italy · Chişinău

Decembrie 2018 - Septembrie 2019 · 10 luni

- Welcomes customers when they arrive
- Introduces customers to the menu and announce daily or seasonal menu specials
- Answers questions about menu items, ingredients, and pricing
- Takes customers' orders for food and drink
- Pass customer orders along to kitchen staff for preparation
- Process cash and credit card payments and returns change to customers if necessary
- Maintain familiarity with menu items, specials, and restaurant information

Content manager · Straus · Chişinău

Noiembrie 2016 - Aprilie 2017 · 6 luni

- Create and publish engaging content
- Edit, proofread and improve writers' posts
- Stay up-to-date with developments and generate new ideas to draw audience's attention
- Collaborate with restaurants

Domeniul dorit

- Call-center / Back-office

Studii: Superioare

Liceul Teoretic European Roman-Englez "Ion Creanga"

Absolvit în: 2016