



- 2 39 years
- ♀ Female
- O Chisinău
- **□ 15 000 MDL**

#### **TOP Skills**

- Working on Amazon · 5 years
- Managing an online store on Amazon · 4 years
- Payments and bank statements · 1 year
- Process invoices · 1 year

#### **Preferences**

- Full-time
- Remote

## Languages

- Romanian · Medium
- Russian · Fluent
- English · Medium

# Contact details are available for a fee. Details here:

https://www.lucru.md/ro/preturi/cv

# Удалённый работник

#### **About me**

Sociable, executive, responsible, goal-oriented, punctual. Confident PC user, working in Photoshop, knowledge of Word, Excel, Microsoft Office, Microsoft Word.

### Work experience

### **Online Arbitrage** · Global Services and Software Inc

· Chisinău

February 2019 - October 2024 · 5 years 8 months

Working with the Amazon platform. Working with apps and programs developed by the company. Communicating with clients via email and providing monthly reports. Providing a list of leads to clients every day with calculations.

Skills: Working on Amazon

# **Online store administrator** · OOO Vodeus · Chisinău

December 2015 - December 2019 · 4 years 1 month

Managing an online store on Amazon.com. Ordering new products, creating product descriptions and editing product photos in Photoshop, communicating with customers and suppliers, developing the store, and improving store and product rankings on the Amazon platform.

Skills: Managing an online store on Amazon

### Transport document processing operator ·

Essers Data Processing Company · Chişinău June 2012 - December 2013 · 1 year 6 months

Processing of transport invoices. Financial transactions and maintain accurate accounts.

Skills: Payments and bank statements, Process invoices

#### **Desired industries**

Accounting / Audit

• Banking / Financial / Economic

# **Education: Incomplete higher**

#### Экономическая Академия

Graduated in: 2008

Faculty: Бухучёт и аудит Speciality: Бухгалтер